

## Earthquake Info For Cragmont Parents

In the event of a serious earthquake, Student Release Stations will be set up at the top of the Spruce stairs and at the bottom of the Regal Road stairs. Once parents have been signed in by Lorraine or one of her assistants at the station, one of two scenarios may take place:

A- A runner will go get your child and bring them to the Student Release Station.

B- Parents will receive a student release slip and parents will go to where their child's class is lined up on the yard and present the student release slip to the classroom teacher who will then release the child to the parent.

Some parents, after seeing that their child is fine, may want to help with First Aid, Search and Rescue or Fire Suppression. Individuals who would like to help should clearly communicate with the classroom teacher that you are leaving your child with the him/her. Then proceed to the Command Center (the kindergarten yard) where they will will check in with Ms. Bradley to get a safety vest. It is very important that you check in with the Command Center before beginning to help.

We can not over emphasize how important it is that all parents go through the Student Release Station before taking their child home. Teachers and staff on our Search and Rescue Team risk~~ing~~ their lives by reentering the building to search for missing children and adults. If a child is taken off campus without being checked out, the Search and Rescue Team may take unnecessary risks searching for them.

## Earthquake Drill

In the event of an earthquake drill, Eveyn will ring the bell twice and then announce on the intercom, "The earthquake drill has begun. Teachers, please instruct your students how to proceed."

At that time, teachers should say, "EARTHQUAKE DRILL - DUCK AND COVER." Students (and teacher) should take cover by kneeling under a desk, head pointing in, away from windows and possible falling objects. Direct students to cover the back of their necks with one hand and grasp a leg of their desks with their other hand.

After about 2 minutes, instruct students, 4 - 5 at a time, to come out from under their desks and line up at the door. Grab your back pack. Your class list should be inside - please check today to make sure that it is. Lead your class in a quiet line out of the building (see attached exit rout map). Line up with your partner class in the appropriate place on the yard (see attached)

Once outside, tell students to SIT on the ground. Call roll.

In the case of an actual earthquake, if an aftershock starts, have students assume the same position they did under the tables .

### First Aid Crew

Team members: Carlos Cruciani, Natalie Swenty, Kathy Freeburg

Turn your class over to your partner teacher  
Report to the Command Center (the K-yard)  
Get a key the the Dungeon  
Get a walkie talkie  
Establish clear walkie talkie channel with Evelyn  
Get first aid supplies from the Dungeon  
Set them up by the tile wall in front of the cafeteria  
Provide first aid and triage  
Maintain constant communication with mobile teams  
Report regularly to Evelyn

### Fire Suppression Crew

Team members: Sarah Shanahan, Janene Barnewolt

Turn your class over to your partner teacher  
Report to the Command Center (the K-yard)  
Get a walkie talkie  
Establish clear walkie talkie channel with Evelyn  
Get a master key  
Go to the Dungeon and get Fire Suppression equipment

### **Inform Evelyn when and where you are entering and exiting the building**

This info will be written down by Evelyn  
Walk planned route of building as a pair  
Assess all hazards(fire, gas, electrical, spills)  
Suppress fires and mitigate all hazards  
Report regularly to Evelyn  
Communicate with Search and Rescue about fires/people found  
Mark extinguished and burning fires on a map of the school to provide to the fire department when they arrive

### **Search and Rescue Crew**

Team members: Kathleen Giustino, Claire Dugan, Lang Luong, Mallorie Baron  
Jabari Anderson, Toni Ames, Cherene Fillingim-Selk

Turn your class over to your partner teacher  
Report to the Command Center (the K-yard)  
Get a walkie talkie  
Establish clear walkie talkie channel with Evelyn  
Get a master key  
Go to the Dungeon and get Search and Rescue equipment  
Inform Evelyn when and where you are entering and exiting the building  
This info will be written down by Evelyn  
Pair up  
Perform a search of your assigned section of the building  
Search all rooms before collecting victims and helping them out of the building.  
Maintain constant communication with Evelyn  
Report regularly to Evelyn and Student Tracking

### **Shelter Crew**

Team members: Mario G, Adria Rosen, Greg Martin, Nancy King, Erica Rojo  
Cory, Kellie McElhaney, Carole Goyen, Carolyn Dobson, Cherene, Sandoval

Provide water, activities, shelter  
Provide sanitation, snacks as needed  
Assess sheltering supplies and needs  
Bill and Cherene set up toilets near playstructure.

### **Student Tracking Team** (Lorraine, Linda Roach, and Dean Woods)

Take the emergency cards  
Report to the command center(the K-yard)

Get a walkie talkie  
Establish clear walkie talkie channel with Evelyn  
Get tables from the cafeteria and use them to set up a partition where the parents will line up to pick up their children  
Secure site exits  
Obtain injury and missing persons reports from each teacher  
Set up secure reunion area  
Match emergency cards and log student releases and destinations  
Regular reports to Evelyn

#### Support Staff

Report to the Command Center (the K-yard)  
Evelyn will give you your assignment

#### Realease Time Teachers

Bring students out to their assigned areas on the yard (see attached)  
Turn students over to their classroom teacher  
Report to the Command Center (the K-yard)  
Evelyn will give you your assignment